

1 SEP 1978

MEMORANDUM FOR: Deputy Director for Resource Management  
Deputy Director for Collection Tasking  
Deputy Director for Administration  
Deputy Director for National Foreign Assessment  
Deputy Director for Operations  
Deputy Director for Science and Technology

FROM: Frank C. Carlucci  
Deputy Director of Central Intelligence

SUBJECT: Sensitive Document Control

1. Because of recent events I have directed a total and comprehensive review of all personnel security, physical security, and information control activities in the Agency. While this review will focus on our entire security program, its final conclusions and recommendations will take some time to develop.

2. Recognizing that the results of this review may produce significant changes in our security policies and procedures, there are certain actions in the security area that are being pursued immediately without waiting for the comprehensive study to be completed. One of these actions involves moving toward positive accountability for those classified documents uniquely and especially deserving of tight security controls due to the breadth of their contents or to their unusual sensitivity.

3. I hereby task each of you to review immediately your classified holdings to identify your extraordinarily comprehensive and sensitive materials, those obviously warranting especially strict controls. I am talking about that classified material, mostly Top Secret including some Sensitive Compartmented Information, which by its nature, if compromised, would be especially revealing, would have extraordinarily adverse impact on our national security or which would deliver a staggering loss of sensitive intelligence capability.

OS 8 2404/1

4. Having identified such materials within your purview I would expect you to institute immediately a system of personal accountability and segregated storage for such materials.

5. I also expect you to report to me on the actions you have taken on this matter no later than 15 September 1978.

*18*  
Frank C. Carlucci

cc: GC  
IG  
LC  
A/DCI/PA  
Compt  
D/EEO

Distribution:

Orig & 5 - Addressees

1 - DDCI  
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UNCLASSIFIED INTERNAL  
USE ONLY CONFIDENTIAL SECRET

Approved For Release 2004/07/08 : CIA RDP81M00080R000400080080-2

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Executive Registry

Kampiles Case

78-39961

FROM:		EXTENSION	NO.
Legislative Counsel			OLC 78-3029/27
			DATE 1 Dec 1978
TO: (Officer designation, room number, and building)		DATE	
		RECEIVED	FORWARDED
1. DDCI			<i>12/1/78</i>
2.			
3. DCI		<i>DCI</i>	<i>6 Dec H</i>
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5. Return to OLC (Nancy)		<i>ok for file 12/1/78</i>	
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COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

In response to your query in paragraph 3 of your memo dated 20 November:

A. Prior to your appearance before HPSCI on 15 September the DDCI called Chairman Boland to advise him that we wanted to brief him on a sensitive aspect of the Kampiles case but Boland was not interested. Chairman Boland did not attend the HPSCI briefing on Kampiles. HPSCI took no transcript. The back-up material you had available for the session is attached.

B. Regarding your meeting with Chairman Boland, he is aware of your interest and wants to see you as soon as he can disentangle himself from Congressional organizational matters during the week of 4 December and will call us to set up the meeting.

Frederick P. Hitz

Att